



SCHOOL STRATEGIC PLAN 2022-2028

(OBJECTIVE 1) CROWN OF LIFE WILL PROVIDE EXCELLENCE IN EDUCATION

(STRATEGY 1) ASSESS AND UPDATE CURRICULUM

	Timeline	Responsibility	Progress Report
(Action Step 1) Assemble a Curriculum Committee	December 2022	Principal	Completed in 1/2023 Committee consists of principal and 3 teachers.
(Action Step 2) Develop a written review process of standards that includes vertical alignment regularly	January-March 2023	Curriculum Committee	Completed in 3/2023 Document was created and submitted to MNSAA
(Action Step 3) Develop a written review process of curriculum development and evaluation	January-March 2023	Curriculum Committee	Completed in 3/2023 Document was created and submitted to MNSAA
(Action Step 4) Implement process for standards alignment & curriculum development/evaluation	Summer, Annually	Curriculum Committee, Teachers, Principal	Summer 2024: Will need to be discussed by outgoing and incoming principals
(Action Step 5) Review and write philosophy statements for each subject area	Summer 2023 Spring-Summer 2025	Principal, Teachers, Curriculum Committee	
(Action Step 6) Review the findings of a <i>Curriculum Summary</i> completed in 2022	Spring-Winter 2023 Summer 2025	FTE, Principal, Teachers, Curriculum Committee	
(Action Step 8) Schedule professional development in assessment results guiding instruction	Fall-Spring 2023-2024	Principal, Teachers, Curriculum Committee, School District #197	Needs to be assessed by new administration
(Action Step 9) Develop plan for assessment guiding instruction	Summer 2024	Principal, Teachers, Curriculum Committee	Needs to be assessed by new administration

(Action Step 10) Implement plan for assessment guiding instruction	Fall-Spring 2024-2025	Principal, Teachers, Curriculum Committee	Needs to be assessed by new administration
(Action Step 10) Schedule professional development in SEL curriculum planning and integration	Fall-Spring 2024-2025	Principal, Teachers, Curriculum Committee, School District #197	Needs to be assessed by new administration
(Action Step 11) Develop plan for establishing and integrating SEL curriculum into Crown of Life	Summer 2025	Principal, Teachers, Curriculum Committee	Needs to be assessed by new administration
(Action Step 12) Implement plan for SEL curriculum	Fall-Spring 2025-2026	Principal, Teachers, Curriculum Committee	Needs to be assessed by new administration
(STRATEGY 2) Provide differentiated instructional practices			
	Timeline	Responsibility	Progress Report
(Action Step 1) Identify, document, and evaluate existing differentiated instructional practices	Spring-Summer, 2024	Principal, Teachers, Curriculum Committee	Summer 2024: Will need to be discussed by outgoing and incoming principals
(Action Step 2) Research best practices for differentiated instructional practices	2024-2025	Principal, Curriculum Committee	
(STRATEGY 3) Develop and Implement a STEAM program throughout the school			
	Timeline	Responsibility	Progress Report
(Action Step 1) Identify, document, and evaluate existing STEAM in practice	Summer-Fall 2026	Principal, Teachers	
(Action Step 2) Research and contact STEAM programs	January 2026-January 2027	Principal, Select FTE Representative,	

		Select Teacher Representatives	
(Action Step 3) Create a plan to move forward with a STEAM program	February- June 2027	FTE, Principal, Teachers	
(STRATEGY 4) Provide Professional Development for staff			
	Timeline	Responsibility	Progress Report
(Action Step 1) Add professional development dollars into the 2023-2024 fiscal year budget	April 2023	Principal, FTE, Treasurer, Finance Committee	Completed in 6/2023 \$500 in professional development was added to fiscal budget for all teachers, administrators, and secretaries.
(Action Step 2) Complete a hired worker evaluation form which includes goals for next year.	Winter 2023 Fall-Winter 2024	Personnel Committee, FTE Representatives	
(Action Step 3) Put hired worker evaluation process in place before fiscal year begins	January-June 2024 2025	Personnel Committee, Crown of Life Leadership	
(Action Step 4) Assess and determine individual staff development needs through self-assessments, parent evaluation, and administrator observation	Annually in April-June	Principal, Teachers, FTE, Staff, CoL Parents	
(Action Step 5) Review staff development goals quarterly	Quarterly in each year	Principal, FTE, Personnel Committee	

(OBJECTIVE 2) CROWN OF LIFE WILL GROW SCHOOL COMMUNITY

(STRATEGY 1) MARKET THE SCHOOL

	Timeline	Responsibility	Progress Report
(Action Step 1) Establish a Marketing Team Establish a Communications Team	Winter 2023	Church President, FTE, Principal, Pastors	Completed in 4/2024 A communications teams for Crown of Life was established. This includes a pastor, the Preschool Director, and select congregation members.
Action Step 2) Discuss and Assess if Communications Team will take over marketing responsibilities for School	Fall-Spring 2024-2025	Communications Team, Principal, FTE	
(Action Step 3) Develop an Internal and External Marketing Plan and budget	Spring-Winter 2024	Accounts Manager, Marketing Team	
(Action Step 3) Contract services needed to fulfill marketing plans	Spring 2025	Marketing Team	
(Action Step 4) Report and review annually	Annually in July (starting in 2026)	FTE	

(STRATEGY 2) Become a regional private school

	Timeline	Responsibility	Progress Report
(Action Step 1) Refine the partner/affiliate program offered to Lutheran Churches	January-May 2023 Fall 2024	Church President, FTE, Principal, Pastors	6/2024 The FTE chairman has identified this as a project to work on before the end of calendar year 2024. This is an ongoing agenda item at the FTE meetings.
(Action Step 2) Meet with area church leaders to provide information on who COL is and find how COL can serve them	June 2023-January 2024 January-June 2025	FTE Chairperson, Principal	
(Action Step 3) Establish yearly partner/affiliate tuition contracts	Annually in February	FTE, Principal	
(Action Step 4) Establish a schedule to visit area churches	Annually in July	Principal	

(Action Step 5) Evaluate contracts for accountability and budgeting	Annually in June- August	FTE, Principal	
(STRATEGY 3) Develop a student/family retention program			
	Timeline	Responsibility	Progress Report
(Action Step 1) Pair current families with new families to help with orientation, retention, and sense of community.	Fall 2022	Principal, Teachers	Completed in 6/2023 Principal and 2 teachers found support families for new families. We asked if they would like to participate in new & support family program.
(Action Step 2) Provide internal class/or level events to engage parents with one another	2022-2023	Teachers	Completed in 8/2023 We held a new family event where all new families and support families got together.
(Action Step 3) Plan and establish 3-4 events for new & support families	2024-2025	Teacher or Parent volunteer	
(Action Step 3) Promote PTN opportunities to provide student/parent/class events	2022-2023 October 2024	FTE, Parent Teacher Network Committee, Principal, Teachers	
(Action Step 4) Survey school families to provide feedback and offer suggestions	June 2023 June 2025	Principal, School Secretary	
(STRATEGY 4) Develop a community outreach program			
	Timeline	Responsibility	Progress Report
(Action Step 1) Attend public meetings/gatherings to gain knowledge of events and establish connections within the community	2024-2025	FTE Chairperson, Principal	
(Action Step 2) Participate in two community events	2025-2026	CoL Volunteers	
(Action Step 3) Establish opportunities to engage community at COL	2025-2026	Church President, FTE, Preschool Director, Principal	

(OBJECTIVE 3) CROWN OF LIFE WILL PRIORITIZE THE NEEDS OF THE SCHOOL

(STRATEGY 1) UPGRADE TECHNOLOGY

	Timeline	Responsibility	Progress Report
(Action Step 1) Research current trends and technology in education	2024-2025	FTE, Principal, Teachers, Technology Committee	
(Action Step 2) Survey school caregivers for technology preferences	June 2025	Principal, School Secretary, Select Teachers	
(Action Step 3) Determine pricing and upgrades needed	Fall 2025	FTE, Principal, Technology Committee	
(Action Step 4) Adjust budget to accommodate upgrade requests	Winter 2025	Accounts Manager, FTE	
(Action Step 5) Purchase and implement	Spring-Summer 2026	FTE, Principal	
(Action Step 6) Implement a technology replacement and review process	Spring 2026	FTE, Principal, Technology Committee	

(STRATEGY 2) Upgrade the physical needs of the school

	Timeline	Responsibility	Progress Report
(Action Step 1) Assess needs of the physical environment of the school	2023-2024	FTE, Principal, Properties Committee, Teachers	Ongoing but some work done during 2023-2024 school year. We identified and planned a new playground outline. We had two contractors come in and give bids. We also identified a need for our parking lot to be redone which would include changes to our recess areas that have structures in the ground of the parking lot.

(Action Step 2) Develop strategies for addressing the findings	Fall- Winter 2024	FTE, Principal, Properties Committee	Ongoing but some work done during 2023-2024 school year. We identified and planned a new playground outline. We had two contractors come in and give bids. We also identified a need for our parking lot to be redone which would include changes to our recess areas that have structures in the ground of the parking lot.
(STRATEGY 3) Create a tuition model			
	Timeline	Responsibility	Progress Report
(Action Step 1) Establish a committee to research, outline and recommend 3 alternative tuition models that are affordable and allow COL to remain financially sustainable	Winter 2023 Winter 2024	FTE Chairperson	<i>When and what happened?</i>
(Action Step 2) Present recommendation to FTE	Summer 2024 Summer 2025	Select Committee	
(Action Step 3) Determine model	Fall 2024 Fall 2025	FTE, Finance Committee	
(Action Step 4) Gain Council approval	Winter 2024 Winter 2025	FTE Chairperson	
(Action Step 5) Advertise model to stakeholders	Spring-Summer 2025 Spring-Summer 2026	FTE, Principal	
(Action Step 6) Implement (in next school year)	2025-2026 2026-2027	FTE, Principal	
(STRATEGY 4) Create a scholarship/tuition assistance fund			
	Timeline	Responsibility	Progress Report
(Action Step 1) Establish a capital campaign to raise money for a scholarship fund	2024-2025	Church Council, FTE	<i>When and what happened?</i>
(Action Step 2) Establish Fund	2025-2026	Accounts Manager, Bookkeeper, Treasurer	

(Action Step 3) Develop and provide marketing collateral for information and contribution opportunities	2025-2026	FTE, Marketing Team, Principal	
(Action Step 4) Communicate fundraising progress and distributions to stakeholders	Biannually once fund is established (2025 estimated start)	Principal	
(STRATEGY 5) Increase operation and administration efficiencies			
	Timeline	Responsibility	Progress Report
(Action Step 1) Establish a standardized review process and update cycle for documents	March- October 2025	FTE, Principal	
(Action Step 2) Inventory administrative documents	January- February 2026	Principal, School Secretary	
(Action Step 3) Establish file structure for document storage (electronic and paper)	March 2026	FTE, Principal, School Secretary	
(Action Step 4) Assess administrative operating systems	June 2026- March 2027	FTE, Pastors, Principal, Secretaries, Teachers	

(OBJECTIVE 4) CROWN OF LIFE WILL ADVANCE ITS MISSION THROUGH GREATER STAKEHOLDER INVOLVEMENT

(STRATEGY 1) INCREASE COMMUNICATION TO STAKEHOLDERS

	Timeline	Responsibility	Progress Report
(Action Step 1) Assess areas of stakeholders' interest and knowledge	Summer 2023 Winter 2024	FTE, Principal, Teachers, School Secretary	
(Action Step 2) Provide quarterly communication to the congregation	Annually in June, September, December, and May	FTE, Principal	
(Action Step 3) Create collateral to provide awareness	2023-2024	FTE, Marketing Team	

(STRATEGY 2) Develop greater ties to stakeholders

	Timeline	Responsibility	Progress Report
(Action Step 1) Assess new opportunities to engage stakeholders	June 2023 January 2025	Principal, School Secretary, Teachers	

(Action Step 2) Plan and implement a recurring "Education Sunday"	Summer 2023	Pastors, Principal, Teachers	Completed in 6/2023. We have had an Education Sunday for the last two school years and it is an annual event that get planned and put on our school calendar.
(STRATEGY 3) Receive & utilize greater stakeholder involvement in the SSP.			
	Timeline	Responsibility	Progress Report
(Action Step 1) Communicate SSP in real time by posting it on the CoL website.	May 2023	Website Coordinator	Completed in 6/2023. Our SSP was added to our CoL Families page on our school website.
Actions Step 2) Establish plan for regular updating of SSP on website	August 2024	Principal, Website Coordinator	
(Action Step 1) Assess needs for an SSP oversight committee	June 2023 August 2024	FTE Committee, Principal, Teachers	
(Action Step 2) Communicate to stakeholders the intent to form an SSP oversight committee	July 2023 Fall 2024	Principal	
(Action Step 3) Hold first meeting of SSP oversight committee	August 2023 January 2025	SSP Oversight Committee	
(Action Step 4) Hold Tri-annual meetings to ensure SSP is updated, revised, enacted, and communicated	2024 2025- 2028- 3 times a year	SSP Oversight Committee	
(STRATEGY 4) Prepare Stakeholders to serve as members of our Full Time Education Committee			
	Timeline	Responsibility	Progress Report
(Action Step 1) Assess current orientation and training processes for new FTE members.	October- November 2023 2024	FTE Committee, Principal, Church Council	
(Action Step 2) Formally write and adopt a current orientation and training process for new FTE members	March 2024 2025	FTE Committee, Church Council	

(Action Step 3) Develop a formal recruitment strategy for more involvement of stakeholders on our FTE.	July 2024 2025	FTE Committee	
(Action Step 4) Implement FTE recruitment plan among Crown of Life stakeholders	Fall-Spring 2024-2025 2025-2026	FTE Committee, Principal	