
CROWN OF LIFE LUTHERAN SCHOOL



CROWN OF LIFE

**115 CRUSADER AVENUE
WEST ST. PAUL, MN 55118
PHONE: 651-451-3832
WWW.COLWSP.ORG**

July 2024

Dear Parents:

Hello everyone and welcome to the beginning of another wonderful year at Crown of Life Lutheran School! We are so blessed and excited to start school on **Wednesday, August 21, 2024**. Our opening service will be at 8:10 AM and parents are invited to join us to kick off the year! Please read on to learn about some very important details and dates for this school year.

2024-25 Faculty:

Mrs. Jeanni Kutz	Preschool Director
Mrs. Jennifer Otto	Preschool Team Teacher
Mrs. Katie Sievert	Preschool Team Teacher
Mrs. Michelle Kom	Kindergarten
Miss Ana Parker	Grade 1
Miss Rebecca Kramer	Grade 2
Mrs. Valerie Schmidt	Grade 3
Mrs. Penny Mielke	Grade 4
Mrs. Becky Shea	Grade 5
Mrs. Madison Schneider	Grade 6 Homeroom/Science 6-8
Miss Lydia Wilde	Grade 7 Homeroom/Language Arts 6-8
Mr. Jared Matthies	Grade 8 Homeroom/SS 6-8/Athletic Director
Mr. David Mielke	Principal

Registration

If you have not yet registered your child for the 2024/2025 school year, please do so soon. Call the school office (651-451-3832) or contact Mr. Mielke (920-238-5961). For Preschool, contact our Director, Jeanni Kutz (651-336-6539).

Important Dates

Thursday, August 15: Orientation Night (6-8PM)

We welcome ALL families with students entering Preschool - 8th grade.

Please join us as this evening is set aside for PARENTS to come and learn what is new for the upcoming school year, check on sign-ups for their children, discuss any paperwork/tuition issues, and most importantly, be able to visit the classroom of your child and meet their teacher.

Please note Preschool families start at 6PM and K-8 only families start at 6:20 PM

PARENT ORIENTATION NIGHT

Thursday, August 15, 2024 6 - 8 pm

CROWN OF LIFE

Preschool Presentation Learn about the upcoming school year in the Preschool.	6:00 pm	
 COL Staff Introduction Meet the talented team of admin, teachers, and aides.	6:20 pm	
 Grade School Presentation Learn about the upcoming school year in the grade school.	6:30 pm	
Preschool Break Out Session 1 If you only have a Preschool student, please attend this session.	6:30 pm	
Grade School Break Out Session 1 Get to know your child's teacher and classroom expectations.	7:00 pm	
Preschool Break Out Session 2 If you have a grade school student and a Preschool student attend this session.	7:00 pm	
Grade School Break Out Session 2 Get to know your child's teacher and classroom expectations.	7:20 pm	
 Turn in Required Preschool Paperwork: <ul style="list-style-type: none">Immunization RecordsHealth Care SummaryMedical / Allergy Action Plan	Grade School Break Out Session 3 Get to know your child's teacher and classroom expectations.	7:40 pm

Make Sure To:

- review your tuition worksheet
- sign up for extra curricular activities
- check out the spirit wear collection

Monday, August 19: School Supply Drop Off (5-6 PM)

This is an opportunity for parents and students to check out their classroom, see their teachers and friends, and drop off their school supplies before the first day of school.

Wednesday, August 21: First Day of School

Opening Service 8:10 am

Hot Lunch program begins

All parents are welcome and invited to attend the opening service!

September 3

Bus service from District 197 begins

News Updates

New Teachers

Our new first grade teacher is Miss Ana Parker. Miss Parker is a 2024 graduate of Martin Luther College and was assigned to us by MLC as a graduate this past May. Miss Parker was raised in St. James, MN and was inspired to become a teacher by her mom, who is a WELS teacher. She comes from a large and active family, and enjoys many sports, reading, writing, paddle boarding, boating and being active.

Our Principal is Mr. David Mielke. Mr. Mielke's first Call was teaching grades 5-8 and serving as Principal for 6 years at St. John's in Hemlock, MI. For the past 22 years he has served at St. Croix Lutheran Academy, teaching Biology, Accelerated Geometry, and coaching Varsity girls basketball. He was also in charge of the Senior class trip and recruited to the association grade schools. Mr. Mielke has a passion for anything outdoors (hiking, fishing, boating with wife, landscaping). He has been married for the past 27 years to his lovely wife Penny and has 3 children: Zach, Maddy who is married to Zachary Thiel, and Connor. All four attended Crown of Life Lutheran School and St. Croix Lutheran Academy.

Please find an opportunity to introduce yourself and warmly welcome these new teachers to Crown of Life.

Parent Information (Forms, Information and Handbooks)

Information can always be found on [our website!](#)

Band

Our band program is through St. Croix Lutheran Academy. We are developing a schedule that will work best for both individual and group lessons. All lessons will be held during the school day at Crown of Life. More information will continue to go out to families once schedules are finalized.

School Year Theme – “Forever Faithful” is the theme for this upcoming school year. It is based on Psalm 100:5 - *“For the LORD is good and his love endures forever; his faithfulness continues through all generations.”* This theme fits very well as it is the school's 150th anniversary this year (2025) celebrating our Lord's faithfulness to a school devoted to Christian education!



Administrative Program

Crown of Life uses a Student Information System called **Gradelink**. Gradelink serves Crown of Life by allowing us to electronically register, record and grade assignments, and communicate with families. If you ever have questions about Gradelink, please communicate with the office and we will help work through any issues.

Payment Method

All tuition payments will be electronically pulled through PaySimple. This is the electronic payment system that integrates with Gradelink. Since many families have filled out ACH forms, most banking information is no longer needed. Mr. Mielke (or our Bookkeeper) will reach out to families that need to fill out an ACH form. Tuition totals will be sent to families by middle/late July for approval or discussion. Once tuition totals are approved, families can sign the document in the office as soon as they are able. Look for communication on this process.

General Information

School Supply List

It is that time...stores are preparing the shelves and I have seen ads for school supplies. Click [here](#) for the updated supply list. Happy shopping!

Transportation

Students in grades K-8 living in District #197 will receive bus information from the district as to the time and place of pickup. This schedule usually arrives by mail from the district about one week before school begins. You must be registered at Crown of Life Lutheran School in order to get on the bus list. Transportation policy states that a student must be transported to the same location five days a week.

The school district requires families to register their transportation needs with the school district. Click [here](#) to get started. A form on this site needs to be filled out and returned to the school district office by August 1.

If you are looking for someone with which to carpool, please contact the school office. We will try to help you with names of others in your area.

School Hours

School will begin at **8:00 am and end at 3:10 pm** every day for all grades. **School doors will open at 7:40 am for all students.** The school door used is the door by the flagpole. Please note these times so that your child is properly prepared for the day. We would also ask that you pick your child up promptly at the end of each day. **If you are going to be late dropping off or picking up, please call the school office at 651-451-3832.**

Before School Care

COL offers Before School Care from 7:00 am - 7:40 am in the Fellowship Hall for students in KINDERGARTEN-8th Grade (at this time we can not support Preschool students in Before School Care) Students should enter through the side door of the Fellowship Hall in the West parking lot. The cost is \$.10 per minute per child. Charges will be billed to your PaySimple account monthly, for the prior month's use.

After School Care

After School Care is offered Monday - Friday from 3:30 - 5:30 pm, except for Early Dismissal days. The cost is \$6.00 per hour per child. ASC may be used as needed. Charges will be billed to your PaySimple account monthly, for the prior month's use.

Currently we can not offer ASC for Preschool aged students. This is due to staffing and licensure parameters. We will continue to look for ways to offer this service to our Preschool families.

Before/After School Care can only be offered if they are fully staffed. It is our intention to offer both services but there is always the possibility that staffing changes the ability to offer the program. Communication will be sent if we are not staffed.

Lunch and Milk

Our lunch program is provided through CKC Good Food. CKC offers these options: hot, cold, hot vegetarian and deli salad. Salad bar and milk is included with each lunch. The cost for lunch is \$4.90 (includes milk); milk only is 75 cents. Due to a price increase by CKC, we have raised our price per lunch by 15 cents this year. A Google form and lunch menu will be sent out from the office by the middle of each month for parents to order lunches. **Lunches are ordered once per month, and are due on the date listed on the Google sign up form.** Families will be billed for lunch/milk via PaySimple at the beginning of each month for the previous month's orders. Please refrain from sending pop/soda in lunches.

Physical Exams

Physical exams are required for students entering Kindergarten and those entering Grade 7 who are planning to be in sports. Proper forms for these were distributed in the 6th grade report cards and are also available in the school office. A new law is in effect for students entering 7th grade. All 7th graders need TWO measles shots. If your child has had only one shot, he/she will need to receive another shot at this time. A good time to do this is during the 7th grade physical.

We are so excited to be a part of your child's journey as we start another school year and pray that God richly blesses our partnership!

In Christ,

David Mielke, Principal