



# SCHOOL STRATEGIC PLAN 2022-2028

## (OBJECTIVE 1) CROWN OF LIFE WILL PROVIDE EXCELLENCE IN EDUCATION

### (STRATEGY 1) ASSESS AND UPDATE CURRICULUM

	Timeline	Responsibility	Progress Report
<b>(Action Step 1)</b> Assemble a Curriculum Committee	December 2022	Principal	
<b>(Action Step 2)</b> Develop a written review process of standards that includes vertical alignment regularly	January-March 2023	Curriculum Committee	
<b>(Action Step 3)</b> Develop a written review process of curriculum development and evaluation	January-March 2023	Curriculum Committee	
<b>(Action Step 4)</b> Implement process for standards alignment & curriculum development/evaluation	Summer, Annually	Curriculum Committee, Teachers, Principal	
<b>(Action Step 5)</b> Review and write philosophy statements for each subject area	Summer 2023	Principal, Teachers, Curriculum Committee	
<b>(Action Step 6)</b> Review the findings of a <i>Curriculum Summary</i> completed in 2022	Spring- Winter 2023	FTE, Principal, Teachers, Curriculum Committee	
<b>(Action Step 8)</b> Schedule professional development in assessment results guiding instruction	Fall-Spring 2023-2024	Principal, Teachers, Curriculum Committee, School District #197	
<b>(Action Step 9)</b> Develop plan for assessment guiding instruction	Summer 2024	Principal, Teachers, Curriculum Committee	

<b>(Action Step 10)</b> Implement plan for assessment guiding instruction	Fall-Spring 2024-2025	Principal, Teachers, Curriculum Committee	
<b>(Action Step 10)</b> Schedule professional development in SEL curriculum planning and integration	Fall-Spring 2024-2025	Principal, Teachers, Curriculum Committee, School District #197	
<b>(Action Step 11)</b> Develop plan for establishing and integrating SEL curriculum into Crown of Life	Summer 2025	Principal, Teachers, Curriculum Committee	
<b>(Action Step 12)</b> Implement plan for SEL curriculum	Fall-Spring 2025-2026	Principal, Teachers, Curriculum Committee	
<b>(STRATEGY 2) Provide differentiated instructional practices</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Identify, document, and evaluate existing differentiated instructional practices	Spring-Summer, 2024	Principal, Teachers, Curriculum Committee	<i>When and what happened?</i>
<b>(Action Step 2)</b> Research best practices for differentiated instructional practices	2024-2025	Principal, Curriculum Committee	
<b>(STRATEGY 3) Develop and Implement a STEAM program throughout the school</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Identify, document, and evaluate existing STEAM in practice	Summer-Fall 2026	Principal, Teachers	<i>When and what happened?</i>
<b>(Action Step 2)</b> Research and contact STEAM programs	January 2026-January 2027	Principal, Select FTE Representative,	

		Select Teacher Representatives	
<b>(Action Step 3)</b> Create a plan to move forward with a STEAM program	February- June 2027	FTE, Principal, Teachers	
<b>(STRATEGY 4) Provide Professional Development for staff</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Add professional development dollars into the 2023-2024 fiscal year budget	April 2023	Principal, FTE, Treasurer, Finance Committee	
<b>(Action Step 2)</b> Complete a hired worker evaluation form which includes goals for next year.	Winter 2023	Personnel Committee, FTE Representatives	<i>When and what happened?</i>
<b>(Action Step 3)</b> Put hired worker evaluation process in place before fiscal year begins	January-June 2024	Personnel Committee, Crown of Life Leadership	
<b>(Action Step 4)</b> Assess and determine individual staff development needs through self-assessments, parent evaluation, and administrator observation	Annually in April-June	Principal, Teachers, FTE, Staff, CoL Parents	<i>When and what happened?</i>
<b>(Action Step 5)</b> Review staff development goals quarterly	Quarterly in each year	Principal, FTE, Personnel Committee	

**(OBJECTIVE 2) CROWN OF LIFE WILL GROW SCHOOL COMMUNITY**

**(STRATEGY 1) MARKET THE SCHOOL**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Establish a Marketing Team	Winter 2023	Church President, FTE, Principal, Pastors	<i>When and what happened?</i>
<b>(Action Step 2)</b> Develop an Internal and External Marketing Plan and budget	Spring- Winter 2024	Accounts Manager, Marketing Team	
<b>(Action Step 3)</b> Contract services needed to fulfill marketing plans	Spring 2025	Marketing Team	
<b>(Action Step 4)</b> Report and review annually	Annually in July (starting in 2026)	FTE	

**(STRATEGY 2) Become a regional private school**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Refine the partner/affiliate program offered to Lutheran Churches	January- May 2023	Church President, FTE, Principal, Pastors	<i>When and what happened?</i>
<b>(Action Step 2)</b> Meet with area church leaders to provide information on who COL is and find how COL can serve them	June 2023- January 2024	FTE Chairperson, Principal	
<b>(Action Step 3)</b> Establish yearly partner/affiliate tuition contracts	Annually in February	FTE, Principal	
<b>(Action Step 4)</b> Establish a schedule to visit area churches	Annually in July	Principal	
<b>(Action Step 5)</b> Evaluate contracts for accountability and budgeting	Annually in June- August	FTE, Principal	

**(STRATEGY 3) Develop a student/family retention program**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Pair current families with new families to help with orientation, retention, and sense of community.	Fall 2022	Principal, Teachers	
<b>(Action Step 2)</b> Provide internal class/or level events to engage parents with one another	2022-2023	Teachers	
<b>(Action Step 3)</b> Promote PTN opportunities to provide student/parent/class events	2022-2023	FTE, Parent Teacher Network Committee, Principal, Teachers	
<b>(Action Step 4)</b> Survey school families to provide feedback and offer suggestions	June 2023	Principal, School Secretary	
<b>(STRATEGY 4) Develop a community outreach program</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Attend public meetings/gatherings to gain knowledge of events and establish connections within the community	2024-2025	FTE Chairperson, Principal	<i>When and what happened?</i>
<b>(Action Step 2)</b> Participate in two community events	2025-2026	CoL Volunteers	
<b>(Action Step 3)</b> Establish opportunities to engage community at COL	2025-2026	Church President, FTE, Preschool Director, Principal	

**(OBJECTIVE 3) CROWN OF LIFE WILL PRIORITIZE THE NEEDS OF THE SCHOOL**

**(STRATEGY 1) UPGRADE TECHNOLOGY**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Research current trends and technology in education	2024-2025	FTE, Principal, Teachers, Technology Committee	<i>When and what happened?</i>
<b>(Action Step 2)</b> Survey school caregivers for technology preferences	June 2025	Principal, School Secretary, Select Teachers	
<b>(Action Step 3)</b> Determine pricing and upgrades needed	Fall 2025	FTE, Principal, Technology Committee	
<b>(Action Step 4)</b> Adjust budget to accommodate upgrade requests	Winter 2025	Accounts Manager, FTE	
<b>(Action Step 5)</b> Purchase and implement	Spring-Summer 2026	FTE, Principal	
<b>(Action Step 6)</b> Implement a technology replacement and review process	Spring 2026	FTE, Principal, Technology Committee	

**(STRATEGY 2) Upgrade the physical needs of the school**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Assess needs of the physical environment of the school	2023-2024	FTE, Principal, Properties Committee, Teachers	<i>When and what happened?</i>
<b>(Action Step 2)</b> Develop strategies for addressing the findings	Fall- Winter 2024	FTE, Principal, Properties Committee	

**(STRATEGY 3) Create a tuition model**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
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(Action Step 1) Establish a committee to research, outline and recommend 3 alternative tuition models that are affordable and allow COL to remain financially sustainable	Winter 2023	FTE Chairperson	<i>When and what happened?</i>
(Action Step 2) Present recommendation to FTE	Summer 2024	Select Committee	
(Action Step 3) Determine model	Fall 2024	FTE, Finance Committee	
(Action Step 4) Gain Council approval	Winter 2024	FTE Chairperson	
(Action Step 5) Advertise model to stakeholders	Spring-Summer 2025	FTE, Principal	
(Action Step 6) Implement (in next school year)	2025-2026	FTE, Principal	
<b>(STRATEGY 4) Create a scholarship/tuition assistance fund</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
(Action Step 1) Establish a capital campaign to raise money for a scholarship fund	2024-2025	Church Council, FTE	<i>When and what happened?</i>
(Action Step 2) Establish Fund	2025-2026	Accounts Manager, Bookkeeper, Treasurer	
(Action Step 3) Develop and provide marketing collateral for information and contribution opportunities	2025-2026	FTE, Marketing Team, Principal	
(Action Step 4) Communicate fundraising progress and distributions to stakeholders	Biannually once fund is established (2025 estimated start)	Principal	
<b>(STRATEGY 5) Increase operation and administration efficiencies</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
(Action Step 1) Establish a standardized review process and update cycle for documents	March- October 2025	FTE, Principal	<i>When and what happened?</i>

<b>(Action Step 2)</b> Inventory administrative documents	January-February 2026	Principal, School Secretary	
<b>(Action Step 3)</b> Establish file structure for document storage (electronic and paper)	March 2026	FTE, Principal, School Secretary	
<b>(Action Step 4)</b> Assess administrative operating systems	June 2026-March 2027	FTE, Pastors, Principal, Secretaries, Teachers	



**(OBJECTIVE 4) CROWN OF LIFE WILL ADVANCE ITS MISSION THROUGH GREATER STAKEHOLDER INVOLVEMENT**

**(STRATEGY 1) INCREASE COMMUNICATION TO STAKEHOLDERS**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Assess areas of stakeholders' interest and knowledge	Summer 2023	FTE, Principal, Teachers, School Secretary	<i>When and what happened?</i>
<b>(Action Step 2)</b> Provide quarterly communication to the congregation	Annually in June, September, December, and May	FTE, Principal	
<b>(Action Step 3)</b> Create collateral to provide awareness	2023-2024	FTE, Marketing Team	

**(STRATEGY 2) Develop greater ties to stakeholders**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Assess new opportunities to engage stakeholders	June 2023	Principal, School Secretary, Teachers	<i>When and what happened?</i>
<b>(Action Step 2)</b> Plan and implement a recurring "Education Sunday"	Summer 2023	Pastors, Principal, Teachers	

**(STRATEGY 3) Receive & utilize greater stakeholder involvement in the SSP.**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Communicate SSP in real time by posting it on the CoL website.	May 2023	Website Coordinator	<i>When and what happened?</i>
<b>(Action Step 1)</b> Assess needs for an SSP oversight committee	June 2023	FTE Committee, Principal, Teachers	<i>When and what happened?</i>

<b>(Action Step 2)</b> Communicate to stakeholders the intent to form an SSP oversight committee	July 2023	Principal	
<b>(Action Step 3)</b> Hold first meeting of SSP oversight committee	August 2023	SSP Oversight Committee	
<b>(Action Step 4)</b> Hold Tri-annual meetings to ensure SSP is updated, revised, enacted, and communicated	2024-2028- 3 times a year	SSP Oversight Committee	
<b>(STRATEGY 4) Prepare Stakeholders to serve as members of our Full Time Education Committee</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Assess current orientation and training processes for new FTE members.	October- November 2023	FTE Committee, Principal, Church Council	<i>When and what happened?</i>
<b>(Action Step 2)</b> Formally write and adopt a current orientation and training process for new FTE members	March 2024	FTE Committee, Church Council	
<b>(Action Step 3)</b> Develop a formal recruitment strategy for more involvement of stakeholders on our FTE.	July 2024	FTE Committee	
<b>(Action Step 4)</b> Implement FTE recruitment plan among Crown of Life stakeholders	Fall-Spring 2024-2025	FTE Committee, Principal	