

**(OBJECTIVE 1 ) Crown of Life will improve the quality of instruction for its students.**

**(STRATEGY 1) A comprehensive professional development plan for all teachers and staff will be completed.**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Secure funding for professional development.	June 2015	Principal & Education Committee Chairman	
<b>(Action Step 2)</b> Faculty will evaluate student assessment and determine areas of instruction that need attention.	Summer 2015	Principal & Education Committee Chairman	
<b>(Action Step 3)</b> Faculty will develop goals in the identified areas that need improvement.	Summer 2015	Principal & Education Committee Chairman	
<b>(Action Step 4)</b> Faculty will determine appropriate professional development methods.	May 2016	Principal & Education Committee Chairman	.
<b>(Action Step 5)</b> Faculty will begin working through the specific area of professional development.	Summer 2016 – School year 2016-2017	Principal & Education Committee Chairman	
<b>(Action Step 6)</b> As teachers attend conferences and seminars relating to the plan, time is given in staff meeting for the teacher to share knowledge gained.	Summer 2016 – School year 2016-2017	Principal & Education Committee Chairman	

<p><b>(Action Step 7)</b> Principal will meet with teachers upon return from professional development to discuss how knowledge gained can be applied in the classroom.</p>	<p>Summer 2016 – School year  2016-2017</p>	<p>Education Committee Chairman</p>	
<p><b>(Action Step 8)</b> Teachers will share acquired knowledge with entire faculty.</p>	<p>Summer 2016 – School year  2016-2017</p>	<p>Teachers</p>	

**(OBJECTIVE 2) Crown of Life will attract new students and retain all current students.**

**(STRATEGY 1) Crown of Life will develop a marketing plan to attract new students and families.**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> A brainstorming session on marketing will take place with representatives of the Education Committee and the COL Church Evangelism Committee.	October 2015	Education Committee	
<b>(Action Step 2)</b> A marketing Committee will be appointed by the Congregation President	December 2015	COL Church President	
<b>(Action Step 3)</b> Marketing Committee will develop a marketing plan which promotes COL church and school.	August 2016	Marketing Committee	
<b>(Action Step 4)</b> Marketing Committee will secure funding for the marketing needs in the upcoming fiscal year	December 2016	Marketing Committee	
<b>(Action Step 5)</b> Marketing Committee and Education Committee will meet to evaluate the progress of the initiatives.	May 2017	Marketing & Education Committee	

**(STRATEGY 2) Crown of Life will develop a plan specifically to address student retention.**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
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<b>(Action Step 1)</b> A in depth school wide survey will be sent to all parents.	November 2015	Principal & Staff	.
<b>(Action Step 2)</b> Staff will evaluate all feedback regarding the survey.	January 2016	Principal & Staff	.
<b>(Action Step 3)</b> The staff will address concerns parents have through parent teacher conferences.	February/March 2016	Staff	
<b>(Action Step 4)</b> At the end of the school year, a survey will be sent home from each teacher to seek methods to better serve each student.	May 2016	Teachers	
<b>(Action Step 5)</b> Evaluate strategies and readjust as needed.	Summer 2016	Principal & Education Committee	
<b>(STRATEGY 3) Crown of Life will research and develop a plan to open a day care facility on campus.</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Objectives for a day care Committee will be written and approved.	March 2017	COL Ministry Team & Church Council	
<b>(Action Step 2)</b> Day Care Committee will be appointed.	April 2017	COL Church President	
<b>(Action Step 3)</b> Day Care Committee will research the feasibility of a day care on COL campus.	Summer 2017	Day Care Committee	
<b>(Action Step 4)</b> Day Care Committee will research the Minnesota standards for a licensed day care.	Fall 2017	Day Care Committee	
<b>(Action Step 5)</b> Day Care Committee will present its finding and its recommendation to the Church Council.	January 2018	Day Care Committee	

<b>(STRATEGY 4) Crown of Life will establish its school as a regional parochial school for WELS students and others in the Committeunity.</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Contact with the pastors of all WELS churches within a 20 mile radius will be made.	January 2017	Principal	
<b>(Action Step 2)</b> Meetings will each individual pastor to assess educational needs of their congregation.	March 2017	Principal & Education Committee	
<b>(Action Step 3)</b> A plan to assist each congregation as needed will be drawn up.	June 2017	Principal & Education Committee	
<b>(Action Step 4)</b> Individual plans will be presented to the congregations.	January 2018	Education Committee	
<b>(Action Step 5)</b> Regular contact between the congregation and the school will be established.	Summer 2018	Education Committee	

**(OBJECTIVE 3) Crown of Life will increase the efficiency of the operation and administration of the school.**

**(STRATEGY 1) Crown of Life will research and approve a new administrative software system.**

	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> A survey of the entire COL staff will be done to seek their input on needs.	October 2015	Principal	
<b>(Action Step 2)</b> A survey to the parents will be administered. The survey will seek parents input regarding what information they want available through administrative software.	October 2015	Principal & Education Committee	
<b>(Action Step 3)</b> Information from both surveys will be analyzed.	November 2015	Principal & Staff	
<b>(Action Step 4)</b> Potential vendors will be contacted to evaluate their products.	January 2016	Staff & Parents	
<b>(Action Step 5)</b> Funding will be secured for the new software.	February 2016	Education Committee	
<b>(Action Step 6)</b> An administrative software package will be chosen.	March 2016	Education Committee	
<b>(Action Step 7)</b> Training to integrate new software will take place.	Summer 2016	Staff & Parents	
<b>(Action Step 8)</b> New software will be put in place for use during the upcoming school year.	Summer 2016	Staff	
<b>(Action Step 9)</b> Parent and staff will be surveyed to determine effectiveness and efficiency of the new software.	Fall 2016	Principal	
<b>(Action Step 10)</b> Changes and adjustments will be made as problems arise.	School year 2016-2017	Staff	

<b>(STRATEGY 2) Crown of Life School will work toward reducing the financial impact on the COL church to 25% in 5 years.</b>			
	<b>Timeline</b>	<b>Responsibility</b>	<b>Progress Report</b>
<b>(Action Step 1)</b> Determine the exact percentage currently allocated to school.	Principal, Financial Secretary	December 2016	
<b>(Action Step 2)</b> Determine the needs for the school over the next 5 years while educating parents of their financial responsibilities toward the school.	Principal & Ed Committee member	January 2017	
<b>(Action Step 3)</b> Determine costs which would cover the needs previously determined.	Principal & Ed Committee member	June 2017	
<b>(Action Step 4)</b> Determine the minimum and maximum number of students per grade to achieve the greatest classroom effectiveness.	Ed Committee	September 2017	
<b>(Action Step 5)</b> Outline a 5 year tuition scale that reflects the variety of rates for members, nonmembers, etc. to achieve the 25% goal.	Principal & Ed Committee member	January 2018	
<b>(Action Step 6)</b> Introduce new tuition scale to stakeholders.	Principal & Ed Committee member	March 2018	
<b>(Action Step 7)</b> Implement new tuition scale.	Principal & Ed Committee member	Fall 2018	

