

Welcome to Crown of Life Lutheran School

We are so glad that you have chosen Crown of Life for your child's educational path to success. Everything that we do at COL centers around God's Word and the love God gives to us through his son, Jesus. May God bless you and your child(ren) during their years at COL.

This handbook provides you with a scope of the day to day activities and guidelines that are followed. If you have any questions regarding any of the policies or procedures, please contact the principal.

OUR MISSION

Crown of Life provides an exceptional Christ-centered education in a vibrant and safe setting, preparing students for life on earth and eternity.

VISION/PHILOSOPHY

With God's guidance, Crown of Life Lutheran School provides to the children of the church and the community a high standard of education, including advanced technology and Spanish for 1st – 8th grades, in a safe and welcoming environment. To this end, we will:

1. **Spiritually** enrich our students by teaching them with God's plan of salvation and by establishing and strengthening student's relationship with their Savior.
2. **Academically** challenge each child by providing an educationally sound experience in all subject areas and technology.
3. **Emotionally** develop the character of each child through love, trust, mutual respect for one another, and instilling values in accordance with God's will.
4. **Socially** equip each child by teaching respect and love for one another, encouraging courteous behavior, and by preparing him or her to be a responsible citizen of this world.
5. **Physically** develop the well-being of each child through physical education, sports activities, and encourage proper nutrition, recognizing that the body is a temple of the Holy Spirit.
6. **Cooperatively** support the parents of each child as they fulfill their roles of spiritual leaders in all aspects of their children's lives.

OBJECTIVES

Christian education at Crown of Life School aims to prepare and equip children for time and eternity. We use the Word of God as the foundation of all instruction. With God's help we strive to nurture faith, motivate sanctified living, and foster progressive child development.

Growing faith

The children will ...

- Recognize their natural, sinful condition
- Repent and receive assurance of forgiveness through God's grace and mercy
- Confess their faith in Jesus Christ, their Savior from sin
- Grow stronger in their knowledge of God's Word and in their Christian convictions

Sanctified living

The children will ...

- Learn and put into practice faithful stewardship of God's gifts of time, talents, and treasures
- Show Christian joy by serving God and sharing the Gospel
- Respect and obey God's representatives in home, church, school, and society
- Exhibit Christ-like love in all facets of life

Progressive development

The children will ...

- Acquire age-appropriate academic, physical, and social skills
- Develop progressively and graduate prepared for high school

SCHOOL ACCREDITATION/APPROVAL

Crown of Life School maintains membership in various educational organizations that recognize schools for high quality education. They include the following:

- MNSAA – Minnesota Nonpublic School Accrediting Association
 - Member since 2008
 - Regular reviews done every 7 years
 - Strategic Plan updated annually
 - Annual reports presented to mark progress on improvement
- WELS – Wisconsin Evangelical Lutheran Synod
 - Supports over 300 elementary schools nationwide
 - Offers resources and classes for advanced learning
 - Offers seminars, workshops, and teacher in-service programs

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General Information

ADMINISTRATIVE PROGRAM

Crown of Life uses an on-line administrative program called PraxiSchool for student records, tuition, lunch program, health records, after school care, and other pertinent information. Regular communication will be sent through email via PraxiSchool.

ABSENCES AFFECTING A CHILD'S LEARNING

- Any time absences are deterring the learning process, the classroom teacher will communicate to the parent to help correct the situation.
- If a student is absent 5 consecutive school days for illness, a doctor's note should be submitted to the teacher upon return.
- If the absences are more than 15 total days within a school year the teacher will arrange a meeting with the parents and offer alternatives which will help the child make up for lost instructional time.
- If the absences exceed 20 days the teacher, principal, and parent(s) will agree upon a course of action, which is designed to make up for lost instructional time. This written plan will go to the parents and into the cumulative school file. This may include home instruction, summer school, or in extreme cases, retention. The teacher will notify the principal when a meeting has been arranged with parents for the 15 absences.

Excused Absences

Minnesota State law requires school attendance until age 18. Excused absences are illness of the student, serious illness or death in the family, family weddings, confirmations and graduations, home emergencies, and health care appointments. The parent is to call the school office by 7:55 AM if your child will be absent that day.

Students are responsible for:

- Getting assignments upon their return to school.
- Completing all assignments in a timely manner equal to the number of days absent.
- Making up any test or presentation missed.

EXAMPLES OF EXCUSED ABSENCES: Illness, sometimes requiring a doctor or nurse note, medical visit, including mental or physical health, religious holiday, extreme family emergency

Unexcused Absences

An unexcused absence is an absence for reasons not listed in "Excused Absences". Absences with or without a parent's knowledge may require a parent conference prior to the return to school. Vacations taken during scheduled school days are considered unexcused absences.

EXAMPLES OF UNEXCUSED ABSENCES: Staying home to babysit, needed at home, work, being tired, travel/vacation, cold weather, missed the bus, child is not immunized

Multiple Days of Absence

Crown of Life strongly discourages multiple days of absence for reasons other than illness or emergency, since it may impair the student's academic progress. Please notify the office and classroom teacher of planned absences prior to the absences. The teachers, parents and students will all need to work together on completing work caused by this absence.

In these situations, parents are responsible for:

- Notifying the teachers in advance of the absence.
- Correcting and insuring that all assignments are completed and turned in to the teacher in a timely manner.
- If there is a presentation or test missed, it is the responsibility of the parent to make arrangements with the teacher for a makeup date.

Students are responsible for:

- Getting assignments upon their return to school.
- Completing all assignments in a timely manner equal to the number of days absent.
- Making up any test or presentation missed.

Teachers are responsible for:

- Collecting the assignments from the student
- Teaching missed lessons as needed.

Teachers will NOT be:

- Getting assignments to students ahead of time.
- Correcting missed assignments.

Tardiness

Your child will be considered tardy if he/she is not in the classroom by 8:00 AM. This is kept on record. If your child comes late, they are required to check in at the school office before going to class. More than 5 tardiness marks in one quarter will result in a conference with the parent/student/teacher. If the tardiness continues, a meeting will be arranged with the parents, teacher, and principal.

Truancy

The principal handles cases of suspected truancy. Parents will be notified as soon as possible if their child is truant. Cases of extended truancy will require the involvement of the Dakota County Truancy Officer.

"Habitual truant" means a child under the age of 16 years who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school" [MN Statutes 260C.007, Subd.19.]

CANCELLATION AND EMERGENCY CLOSINGS

Parents and others will be informed of emergency school closings and delays through Praxi School. This information will come via text or email. If you hear DISTRICT #197 IS CLOSED, that would also include Crown of Life Lutheran School. There may be times, however, when District #197 will not close, but Crown of Life Lutheran School will close.

COMMUNICATIONS WITH PARENTS

Written

- **PraxiSchool** – The school office, the principal, and the classroom teacher will send information via email through PraxiSchool.
- **Raider Review** - Each WEDNESDAY of the week, a school-wide note will be sent to parents via email, informing the parents of the coming events, items of interest or importance, singing schedules, sporting events, days off etc. for the next week. There may be occasions when other notes will be sent home on other days. Teachers also send out weekly correspondence to parents.

In Person

- **Back to School Registration Night** – All parents are required to attend the final registration during the summer. Other organizations will also be represented (i.e. band, Pioneers, etc.). Payments may need to be made to these organizations.
- **Open Forums** – We will be holding at least one open forum for the parents to attend and contribute thoughts on how we can serve you and your students better. Please watch the newsletters and emails for those dates. It will likely be the end of October.
- **Open House** – This evening, held about a week before school begins, gives students an opportunity to drop off school supplies in their classroom and meet other classmates.
- **Parent/Teacher Conferences** – There are two Parent/Teacher Conferences during the school year. Parent attendance is mandatory. The conferences are held in spring and the fall. K-5 conferences will be scheduled. Grades 6 – 8 will have a cafeteria style meeting time which parents have an opportunity to talk to each of their student's teacher.
- **Parent/Teacher Informational Meeting** – This meet and greet night, held in mid-August, gives parents the opportunity to learn what's new, expectations and opportunities from the Principal. Later parents have the opportunity to meet the teacher in the classroom, find out schedules, expectations and ask questions.

CONTACT INFORMATION

Crown of Life Lutheran School
115 Crusader Avenue
West St. Paul, MN 55118

Phone: 651-451-3832

Fax: 651-451-7579

Email: schooloffice@colwsp.org

Website: crownoflifemn.org

Office Hours: 7:30 am - 4:00 pm, Monday through Friday.

CURRICULUM

Below is a general curriculum list. If you would like to view a more detailed description per grade per class go to school.crownoflifemn.org/curriculum. For a full curriculum description you may download a pdf at: crownoflifemn.org/school/forms.

The Word of God

Daily devotions	K-8
Bible lessons	K-8
Religion	7-8
Hymnology	7-8

Science

General	K-6
Life Science	7-8
Earth Science	7-8

Language Arts

Reading	K-8
Literature	K-8
English/Writing	K-8
Penmanship	K-8
Spelling	K-8

Social Studies

Social Studies	K-4
Minnesota History	7-8
US History	7-8
US History	7-8
World Cultures and Geography	7-8

Leadership

6-8

Spanish

1-8

Math (Saxon)

General	K-6
Pre-Algebra	6
Algebra	7-8
Advanced Algebra	7-8

Fine Arts

Classroom Music	K-8
Classroom Art	K-8

Physical Ed and Health

K-8

DEDICATED SCHOOL FUND

Crown of Life Lutheran Church has adopted the policy of maintaining a dedicated fund for the betterment of the school. Inquiries or contributions to this fund may be made through the school office.

ENROLLMENT AND REGISTRATION

Crown of Life Lutheran School believes that to properly carry out its objectives and effectively teach and train the students entrusted to its care, a maximum student-teacher ratio must exist. This ratio has been determined to be 20 to 1 for kindergarten and 25 to 1 for grades one through eight. In the event that these maximum numbers would be reached, enrollment preference will be given to those children whose parent(s)/guardian(s) are members in good standing of Crown of Life Lutheran Church. In the event that it would become necessary to limit enrollment in some or all grade levels, enrollment will be established as follows:

- children of members in good standing of Crown of Life Lutheran Church;
- children of members of other WELS/ELS congregations;
- unchurched families;
- children of other denominations

Any student transferring into Crown of Life Lutheran School will be accepted into enrollment on probationary basis. This probation may emphasize academic or behavioral matters or anything that in the judgment of the staff of Crown of Life Lutheran School might interfere with the educational process of the child or other children. This probationary enrollment lasts for one quarter of the school year during which biweekly assessments will be made by the principal and classroom teacher. The principal may extend the length of this probationary period should it be deemed necessary. If the probationary period is extended, the parents and principal will meet and develop a plan to assist the child. All applications and transcripts are reviewed and approved by the Full-Time Education Committee.

According to state law, students entering Kindergarten must be 5 years of age as of September 1 of that school year.

Fees

Pre-registration is held during March. A non-refundable fee per student will be due during the registration period. Crown of Life Lutheran School families will have first chance to enroll students. **After the registration period, if your pre-registration fees are not paid, your child cannot be guaranteed enrollment at Crown of Life Lutheran School.** *Note: New families to Crown of Life Lutheran School registering after the pre-registration period are not assessed the late fees.*

Immunization Requirements

Immunizations for all students must be completed before the start of the school year and turned in to the school office. Transfer students have 30 days to complete missing immunizations. *If parents oppose immunizations, a medical or conscientious form provided by the school nurse must be signed by the parent, physician (if medical exemption) or notary, and filed with the school.*

Students entering Kindergarten

- 5 DTP (diphtheria, tetanus, pertussis)
- 4 Polio
- 3 Hepatitis B
- 2 MMR (mumps, measles, rubella)
- 2 Varicella (or statement from physician with history of chicken pox with month/year listed)

Students entering 7th Grade

State law requires that a student entering grade 7 have a second MMR immunization, an updated Tetanus-Diphtheria immunization given after age 11, and the chicken pox vaccination.

Notice of Nondiscrimination

Crown of Life Lutheran School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, as well as athletic and other school-administered programs.

Physical Exams

Physical exams are required for students entering KINDERGARTEN and GRADE 7. The exams for grade 7 are then sufficient for entry into 8th and 9th grades. At the end of the school year, proper forms for these exams will be distributed to the 6th grade students and are also available at the school office. All 7th graders need 2 measles shots. All immunizations must be current before the start of school. This information must be on file in the nurse's office prior to a student participating in any sports program.

Raider Referral Program

- If a nonmember or member family from Crown of Life Lutheran School and Church refers a new family to our school and that child is enrolled at COL, that referring family would receive a \$500 rebate on that year's tuition. The rebate would be issued at the end of the school year if the new student has completed the school year.
- If that family remains at Crown of Life for the second year, the referring family would receive a \$250 rebate at the end of the school year if the new student has completed their second year.
- If a family who does not have a child at COL refers a family to COL, and that child is enrolled at COL, the referring family will receive COL spirit wear as agreed upon.

Transcripts

Any student transferring in to Crown of Life must sign a form to have all transcript information transferred. This form should be signed and given to the school secretary with the registration form. This form is available in the school office.

Withdrawal from School

Contact the school office at least one week prior to withdrawal. An online "Exit Questionnaire Form" must be completed and fees must be current before records are released.

HEALTH SERVICES

In cooperation with School District #197, Crown of Life-Lutheran School provides health services through a school nurse. Health screening for vision and hearing, referrals, record keeping, student programs, and the dissemination of public health information are areas in which the school nurse serves the student body. The school nurse, from District #197, will be here one morning a week. The rest of the time, the health office is staffed by the secretary on duty.

Bloodborne Pathogens

Teachers and staff at COL are trained in the proper protocol for blood borne pathogens. There is a "Bloodborne Pathogens Exposure Control Plan" on file in the school office.

According to the bloodborne pathogen law, students whose clothes become bloodied at school are not permitted to remain with their class do to the possibility of students coming into contact with potentially infected blood (HIV, HBV). If a change of clothes is required, parents may be called if

there are no clothes available for them to change into. If clothes are found for the child to wear, the school clothes should be washed, dried in a hot dryer, and returned to school as soon as possible.

Child Abuse

The State of Minnesota, by law, has mandated that teachers who have knowledge of, or reasonable cause to believe that a child is being mistreated (physical abuse, sexual abuse, neglect) immediately report such information to the local welfare agency, police department, or county sheriff. Failure to report is a misdemeanor. If there is a serious injury at home or away from school, parents are asked to notify the classroom teacher.

If Your Child is Ill during the School Day

Any student who feels ill during the school day should come to the office to have their temperature taken. If there is a temperature over 100 degrees or the student is vomiting, the parent is notified and will be asked to pick up the child. For vomiting/fever, the child needs to be symptom free for at least 24 hours after the last episode. For contagious illness, the child needs to be on medication for at least 24 hours before returning to school.

If your child is ill at home

If there is a temperature over 100 degrees and/or vomiting/fever, the child must remain home until they are symptom free for 24 hours after the last episode. Children with some illnesses such as impetigo, strep throat, or bacterial conjunctivitis (pink eye) must be treated for 24 hours before returning to school. A child should be fever-free for 24 hours before returning to school (this is without the use of over-the-counter meds, such as Tylenol or Motrin). Disease prevention and control guidelines consistent with the national standards put forth by the American Public Health Association and the American Academy of Pediatrics will be followed. In some cases, a physician's note may be required for re-entry to school.

Medications

All medications (prescribed and over-the-counter) must be brought to school and turned into the health office upon arrival at school. The school nurse, secretary, or trained staff member will administer the medication, and a record will be kept each day.

NO MEDICATION WILL BE DISPENSED (prescription or over-the-counter) without **WRITTEN** consent of physician and parent.

All medication sent to school, including cough drops, must be in the original container

Prescription bottles must have the pharmacy label on with the following information:

- Name and strength of drug
- Dosage
- Time of administration
- Pharmacy name and number
- Child's name
- Name of physician

HOME VISIT

Home visits are done before a student's kindergarten year in school. You can request a home visit with a teacher or the principal.

FORMS

All Forms can be picked up in the school office or downloaded from the website at: church.crownoflifemn.org/school/forms or click on the link below for a downloadable .pdf file.

School Supply List

The School Supply List is found on the website under Forms. Hard copies are available in the office, as well as in the West St. Paul WalMart and Target stores.

Parent/Student Handbook

The parent handbook is available online. It is updated on an annual basis during the summer months.

Physical Exam Form

Physical exam forms are available in the school office and are required for students entering Kindergarten and grade 7.

Lunch Menu

Lunch menus are provided online and in hard copy on a monthly basis.

Registration Forms

Fillable registration forms are available online. COL requires that all families use the fillable PDF form on the website and email a copy to the school office.

Financial Aid Form

A financial aid form is available online. All information stated on the form's checklist must be in the school office no later than June 15 for the following school year.

Background Check of Called/Non-Called Workers and Coaches

The Scriptures tell us that our Lord considers the faith and life of children dear to Him. As such He gives an awesome responsibility to those who lead His children. Scripture also requires that we abide by the laws of our government. Crown of Life Lutheran Church and School performs background checks on its paid staff, coaches, and regular volunteers, and follows the procedures of the Wisconsin Evangelical Lutheran Synod.

Change of Address, Phone, and Email

If you change your address, phone number, or email please call the school office with the correct information as soon as possible.

Federal Aid for Textbooks

At final registration, each family is asked if it wishes to participate in the Federal aid for textbooks. The parent/guardian signs a sheet stating "Yes" or "No" to participate in the Federal aid. If the parent/guardian chooses against Federal aid for textbooks, the tuition is increased for K - 8 (amount assessed each year as needed as the tuition increases).

GRIEVANCE PROCEDURE (CONFLICT RESOLUTION)

We strive to maintain healthy relationships between the home and the school. We commit ourselves to work to resolve difficulties encountered in God-pleasing ways. Should problems arise, consider these encouragements from God's Word.

In matters dealing with an individual

1. Discuss the matter with the teacher, director, supervisor, or the person(s) directly involved with the matter. More than one meeting may be needed for the issue to be understood and action to be taken. **Best practice: either meet with the teacher and follow up with an email or email the matter to the teacher. – The teacher will respond within 48 hours with a follow-up email.**
2. If the conflict has not been resolved, then discuss the matter with the principal along with the person(s) previously involved with the matter. Again, more than one meeting may be needed for the issue to be understood and action to be taken. **Best practice: email or text the principal to set up a meeting. Expect a reply within 24 hours and a meeting within 1 week.**
3. If the issue has not been resolved, request the Principal take the conflict to the Education Committee. More than one meeting may be needed for the issue to be understood and action to be taken. **Best practice: email the principal and the education committee chairman to request that your concerns be put on the agenda. Education meetings are monthly. If the matter needs immediate attention as deemed by the chairman, a special meeting may be called.**

The Education Committee is the governing body of the school and their decision is the final word on the matter.

OFFICE HOURS

The teachers at COL will be available to the parents and students on a regular basis. On most school days, teachers will be available after school hours until 4:00 PM. It is always best to call ahead so that the teacher is in the building when you would like to speak with them. Please refrain from meeting with teachers as you drop your child off at school. Instead use that time to set up a meeting with the teacher.

OPEN DOOR POLICY

After registering in the office, guests are invited to observe classes. Parents are welcome to contact their child's teacher if there are times they wish to visit throughout the year. Student visitors need to be cleared with the classroom teacher at least one day prior to the visit.

SAFETY DRILLS

Emergency drills are held throughout the year. Teachers will explain the plans to the students at the beginning of the school year. The fire drills and lockdowns are practiced several times during the school year. Tornado drills are held in conjunction with the Dakota County drills.

During tornado drills, the students are to move quietly to the shelter area and "sit" in a way to avoid injury. If outside, the teacher will take the students to a safe place.

Lockdown drills will be conducted during the course of the school year. These are done so that if any situation should occur that may threaten the students, teachers, or staff workers, proper procedures will be followed.

SPECIAL NEEDS POLICY

Crown of Life Lutheran School works with students with a vast array of gifts and abilities. When a student has needs that can be serviced through ISD #197, COL will work with the parents and district specialists to meet the students' needs. When an Individual Education Plan (IEP) is written for a student, COL will work with the parents and the student to accomplish the goals as they are presented. COL teachers will attend the IEP meetings for students who are in their current classroom or will be in their room the following year.

STUDENT TEACHER PROGRAM

Crown of Life is involved with the student teacher program of Martin Luther College. We will, at times, have student teachers in one or more of our classrooms for up to 9 weeks. This program allows our experienced teacher at Crown of Life to assist with the mentoring of a person learning to be a teacher.

TRANSPORTATION

Students in grades K-8 living in District #197 will receive bus information from the district as to the time and place of pickup. This schedule usually arrives by mail from the district about one week before school begins. You must be registered at Crown of Life Lutheran School in order to get on the bus list. Transportation policy states that a student must be transported to the same location five days a week; this can be in the morning, afternoon or both.

The school district requires families to register their transportation needs with the school district. This form is found on the district website at www.isd197.org. (Go to Parents/Transportation/E-Forms/Non-public school bus registration form.) This form needs to be filled out and returned to the school district office by August 1.

If you are looking for someone with which to carpool, please contact the school office. We will try to help you with names of others in your area.

TUITION AND FINANCIAL AID

Our congregation places high value on the Christian education of its children. The cost to educate one student exceeds \$6800. Crown of Life parents are asked to supplement the difference in their Sunday offerings. The tuition amount per student is based upon the actual amount needed to operate the school (teachers' salaries, utilities, etc.). Tuition amounts are reviewed and approved annually by the church council. The full tuition amount is charged to the first and second child of the family. Additional students both member and nonmember are charged at the 50% rate.

Fees & Deposits

Registration fee if paid by March 15 is \$500 per child

Registration fee if paid after March 15 is \$550 per child

Note: registration fees are a deposit toward tuition and are non-refundable.

All Tuition will be processed through our Tuition Management Program. There are three payment options available:

- 1 Full Payment by August
- 2 Payments (August and January)
- 9 Monthly Payments (September - May)

TUITION PAYMENT POLICY

Non-Admission of Students Due to Tuition Delinquency

We encourage parents or guardians to contact the school as soon as possible when experiencing unexpected economic difficulties during the current school year and need to make changes in their tuition payment plan. School families failing to pay tuition according to the agreement made with the school and who have been unwilling to make suitable alternative arrangements with the school will be informed that their child(ren) will not be readmitted to school.

- If tuition is delinquent and suitable alternative arrangements with the school have not been made as of December 21st:
- Students will not be readmitted on the first day class in January.
- If tuition is delinquent and suitable alternative arrangements with the school have not been made as of March 21st:
- Students will not be readmitted on the first day of class following spring break.
- Any unpaid tuition from the prior year must be paid by August 1st if a student is to be readmitted on the first day of class for a new school year.

Process Prior to Non-Admission

Before students are not admitted back to school, we will contact parents or guardians using these guidelines.

1. Full-time Education Committee Financial Secretary will send an e-mail to all accounts delinquent as of December 21st, March 21st, or June 21st informing the parents or guardians the amount due and to setup a meeting. The e-mail address used will be the one provided to Smart Tuition.
2. Full-time Education Committee Financial Secretary will follow up with a phone call to verify parents or guardians have received notice and to finalize a meeting time. Two attempts will be made to contact the parents or guardians; voicemails will be left if there is no answer. The phone number used will be the one provided to Smart Tuition.
3. Pastor and the Full-time Education Committee Financial Secretary will meet with parents or guardians to discuss delinquency and to make suitable alternative arrangements.

If parents or guardians do not return efforts to contact them or refuse to meet and make payment arrangements, their child(ren) will not be readmitted to school.

Tuition Refunds

Families withdrawing students prior to the first day of school shall be refunded the amount paid, less \$500 for registration fees, less the prorated amount of the number of school days the student was in attendance over the number of total school days in the school year.

Financial Aid

Crown of Life School seeks to provide financial aid to those students in grades 1 through 8 whose family can provide documentation of need. Crown of Life may not be able to meet 100% of demonstrated need for each applicant, and, frequently, the number of qualified applicants exceeds the financial aid resources of the school. Therefore, some families who apply and are qualified still may not receive financial aid. However, grant amounts are dependent upon each individual family's need.

We currently offer the Crown of Life Tuition Assistance Grant. Applications are available in the school office or Financial Aid Application (you must download to use fill feature).

Financial aid applications should be submitted after January 1 upon completion of the 2016 tax return. Financial aid is available for students entering grades K–8.

The financial aid application, all applicable documents (tax forms), and application fee must be turned into the Crown of Life School office by Wednesday, June 14, 2017 to be considered for financial aid.

This application is different from, and in addition to, the registration application. Late, incomplete, or falsified applications may be removed from consideration and no aid will be awarded.

YEARBOOK

A pictorial yearbook, put together by a staff member, is available for purchase. Photos are taken throughout the year and put into a memorable booklet.

The School Day

ARRIVAL AND DISMISSAL

Crown of Life opens its doors by 7:00 AM for all students. (beginning 2017-18 School year) Students may be dropped off on the WEST side of the building by the Fellowship Hall. Students will remain in the fellowship hall until 7:45 AM when they are dismissed to their classrooms.

Crown of Life welcomes all school parents into the school between 7:45 AM and 8:00 AM every school day. Parents are welcome to use this time period to assist their child, set up appointments with the classroom teacher or simply speak to other parents. During this time, we ask everyone to be considerate and respectful of the education going on, which includes activities such as memory work, computer lab, student/teacher discussions and general preparation for the school day.

If your child arrives after 8:00 AM, they will need to check in at the office.

Students are to leave the building **immediately** after classes are dismissed unless under the direct supervision of a teacher/coach. Parents will be notified in advance if a child has to stay after school for any reason. Crown of Life Lutheran School cannot allow students to remain indoors or outdoors unsupervised.

Crown of Life has a very safe method of dismissing students at the end of each school day. Parents who are picking up their child(ren) from school form a car line. The students are brought outside by their teachers. Family names are called out with a number. There is a corresponding number painted on the asphalt. Students and parents meet at that number to safely load the vehicles. Parents wait until the vehicle ahead of them safely pulls out of the parking lot.

Parents are encouraged to load all students on the passenger side for safety reasons. Please refrain from going around vehicles in the car line. Car line is a NO CELL PHONE zone.

AFTER SCHOOL CARE

An After School Care fee-based program is available for students in grades PreK-8. If parents are not able to pick up their child(ren) by 3:40 PM, parents are encouraged to use this program. A supervisor is on duty each full day after school to monitor the students. The students in After Care will have homework time, snack time, and free time. The program runs:

Monday – Friday 3:10 – 5:30 pm (only on days with a full day of school)

Fee

\$20 per child registration fee

\$2.50/half hour on an as needed basis, billed to your PraxiSchool account monthly. The billing is done per the hour and half hour.

BEFORE SCHOOL HOURS

Crown of Life opens its doors by 7:00 AM for all students (beginning 2017-18 School year). Please drop students off on the WEST side of the building (by the Fellowship Hall). Students will remain in the fellowship hall until 7:45 AM when they are dismissed to their classrooms.

LUNCH PROGRAM

Hot lunch is offered to the students at a cost to be determined yearly. Milk is included in the cost of the hot lunch. Milk may be purchased separately if you are bringing a bag lunch. Hot lunch order will be taken each week. With our Point of Sale system, students are able to deposit money for lunch into the gold mailbox outside the school office at any time before school begins. **NO POP IS ALLOWED FOR LUNCH.**

RECESS

Recess is offered in K – 5 per the classroom schedule. Middle school students do not have scheduled recess, but it is given when time permits at the discretion of the teacher.

SCHOOL HOURS

Grades K-8 8:00 AM to 3:10 PM

Classes begin promptly at 8:00 AM. School closes at 3:10 PM. The children will be in line and prepared to leave at that time. All children should be picked up by 3:40 PM unless they are remaining for sports or at the request of the teacher. Any students remaining after 3:40 PM will go to After School Care. Parents need to make arrangements for siblings who are not involved in after-school activities. Children may not play unsupervised on the playground. Teachers or coaches will not be responsible for children who are not involved in formal activities. If school should close at a time other than 3:10 PM, parents will be notified.

* Early Dismissal days are always at 11:30 AM for PreK-8.

SIGN-IN/VISITING POLICY

Anyone visiting Crown of Life Lutheran School must be allowed in through the school doors. There is a sign-in sheet in the office, along with badges for visitors and volunteers. This policy is for the safety and security of our children.

Student Information

BEHAVIOR AND ATTITUDE

Expectations of Our Students

We expect students to be willing to learn about their Savior and other areas of the curriculum offered to them. We expect students to be respectful to parents, teachers, volunteers, and each other. We expect students to have clean minds and clean mouths. We expect students to display their Christian conduct at school and at home. These expectations are simply demonstrations of their faith.

Expectations of Our Parents

Our school is one in which we encourage active involvement on the part of the parents. This involvement includes regular church attendance, assistance in the maintenance of the building, and attendance at the various school functions. Our school is only as good as you make it! We need the involvement of our parents in all the different aspects of school life to make our Christian education for the children extremely successful. Therefore, we do expect our parents to play a very active part in the education of their children. This is not a passive role. We also expect parents to encourage and support the school and the staff in the educational process.

BIRTHDAY TREATS

If you are planning any birthday treats or birthday surprises, please consult with the teacher.

BOOKS AND WORKBOOKS

Most books and workbooks are furnished by the school for use during the year. Each student is responsible for his/her books. A student will be asked to pay for lost or damaged books. In some grades, some additional books are necessary. These are to be purchased by the student and are kept from year to year.

All school texts are to be covered in the first week of school and recovered as needed throughout the year. After the first week of school, any child not having their books covered will be charged \$.25/book/day. NO CONTACT PAPER is permitted to cover books. Do not use Scotch tape on to hold the book covers to the inside of the book. PLEASE HELP IN THIS EFFORT OF GOOD STEWARDSHIP.

If school textbooks or library books are defaced in any way, there will be a \$10.00 fine. If at any time the book becomes unusable, the child or parents will have to pay for a replacement.

BULLYING POLICY

Purpose

Sin is ever present in our society and at our school. Even though our intent may be to treat everyone with the love and respect that Jesus displayed while he was on the earth, that is not a reality. God directs us to, "Love one another". In keeping with God's directive, Crown of Life Lutheran has approved this policy on bullying and hazing.

The purpose of this policy is to maintain a safe learning environment for all students and staff that is free from bullying and hazing. It is impossible to monitor all student activity at all times and eliminate all incidents of bullying and hazing, particularly when students are not under the supervision of school personnel. However, it is the commitment of all staff at Crown of Life to

reduce the incidences of bullying and hazing by being proactive before incidents take place. It is also the commitment of the staff to respond appropriately when incidents have been reported by investigating, remediating, and disciplining those acts of bullying and hazing.

Definitions

1. **Bullying** – means any act that is intended to cause or is perceived as causing distress to one or more students, and substantially interferes with another student's or students' educational opportunities or performance. Behaviors include, but are not limited to:
 - written or verbal expressions of threats, taunts, teasing, or name calling.
 - physical acts or gestures, including hitting, pushing, kicking, intentionally tripping, pinching, restraining, making faces, or displaying obscene gestures.
 - intentionally excluding someone from a group;
 - instigating or spreading rumors about another;
 - misuse of technology;
 - a pattern of behavior over time.

2. **Hazing** – means committing an act against a student, or coercing a student into committing an act, that creates a risk of harm to a person, in order for that student to be initiated into or affiliated with an organization, or for any other purpose.

General Statement on Bullying

Bullying and hazing of any kind or variety is not in keeping with the mission of Crown of Life Lutheran School and is an unacceptable behavior.

- This policy applies to any student whose conduct at any time or in any place constitutes bullying that interferes with or obstructs the mission of Crown of Life Lutheran School or the safety or welfare of the students, teachers, or staff.
- This policy also includes the misuse of technology including, but not limited to conduct that is:
 - teasing
 - intimidating,
 - defaming,
 - threatening, or
 - terrorizing.
- This policy applies to any misuse of technology that directs the conduct identified above toward any, student, teacher, pastor, administrator, volunteer, staff, or any other personnel associated with Crown of Life Lutheran School or Church.
 - This policy applies to any misuse of technology that is bullying or hazing behavior regardless of whether such acts are committed on or off Crown of Life property and/or with or without the use of school property.
- No student, employee or other personnel of Crown of Life Lutheran School shall plan, direct, encourage, aid or engage in bullying and/or hazing.
- No employee or other personnel of Crown of Life Lutheran School shall permit, condone, or tolerate bullying and/or hazing.
- Apparent permission or consent by a person being hazed does not lessen the consequences contained in this policy.

- In the case of behavior that constitutes hazing, this policy applies to behavior that occurs on or off school property and during and after school hours.
- A person who engages in an act that violates school policy in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- It shall be a violation of this policy to retaliate against any person who:
 - Makes a good faith report of alleged bullying or hazing,
 - Acts as a witness in any fact finding or investigation
- Submission of a good faith complaint or report of bullying or hazing will not affect the complainant or reporter's future employment, grades, or work assignments.
- Any student or employee who supplies information in a complaint or investigation that is determined to have been falsely or maliciously supplied shall be subject to discipline.
- Crown of Life Lutheran School will investigate all complaints of bullying or hazing.
- Crown of Life Lutheran School shall discipline or take appropriate action against any student, employee or other personnel who is found to have violated this policy.

Responsibility

- Notice of this policy will be given to all students, parents, teachers, administrators, Education Committee members, and other personnel associated with Crown of Life Lutheran School.
- Teachers, administrators, pastors, staff, and volunteers of the school will be alert to possible situations, circumstances or events which might include bullying or hazing. Any person who receives a report of, observes, or has other knowledge or belief of conduct which may constitute bullying or hazing shall inform the principal immediately.
- Crown of Life will provide information and training to its staff in regard to this policy.

Crown of Life Lutheran School will provide education on bullying and hazing to its students through its Christlight lessons. The staff will also address this type of behavior with students within the first week of school and again as necessary during the school year.

COMPUTER/CHROMEBOOK USE

Crown of Life Lutheran School has been blessed with a wonderful computer lab. Students in grades K-8 will make use of these computers. Students are monitored when they are in the lab. They will be always encouraged to make good use of their time in the lab. Students may remain after school to work on a computer project if it works for the teachers' schedules. Parents are welcome to use the computer lab as well for personal use only.

DAILY DEVOTIONS

Daily devotions are conducted in all the classrooms both mornings and afternoons.

DISCIPLINE

All students are expected to obey and show respect to all those in authority. Hebrews 13:17 sets as a guide "Obey your leaders and submit to their authority. They keep watch over you...Obey them so that their work will be a joy, not a burden, for that would be of no advantage to you."

Students are also expected to be considerate, kind, and courteous toward each other at all times. Matthew 22:39 states, "Love your neighbor as yourself." 1 John 1:9-10 tells us, "Anyone who claims to be in the light but hates his brother is still in the darkness. Whoever loves his brother lives in the light, and there is nothing in him to make him stumble."

Upon enrolling a child at Crown of Life Lutheran School, a parent gives the teachers the authority to carry out the disciplining of the child while attending school or any of its functions. Parents may expect that teachers will discipline their children properly in the spirit of Christian love and concern.

In extreme cases, a student may face suspension at the discretion of the principal, in consultation with the classroom teacher. If expulsion is necessary, the Full-Time Education Committee will make this decision.

If a student is disrupting class so that the teacher is unable to teach, that student will be asked to leave the classroom. If this occurs more than twice in a day or on a regular basis over a period of time, that student will be sent to the principal. If that child is sent to the principal three times because of similar behavior, parents will be called and the child will be sent home for the remaining portion of the day.

Suspension and Expulsion

Students who do not respond to due admonition from their teacher(s) will be suspended and/or expelled from school. Some situations may require more immediate action. This policy is in effect for the welfare of all children enrolled at Crown of Life Lutheran School.

If a child continues poor behavior after due admonition from the teacher and after his/her parents have been contacted, he/she shall be:

- Suspended from classes until the parents and student have met with the teacher and principal. If this consultation results in a favorable response on the part of the parents and student, and close cooperation with the school is promised, the suspension shall be lifted, and the child may return to school. All suspensions include before and after school activities.
- Some actions are of such a serious nature that they warrant immediate suspension without consultation of the parents. The principal has the authority for immediate 1 day suspension. During the period of suspension, the administration (principal, pastor, FTE chairman and members) will discuss the length of the suspension.
- When the procedures above have been faithfully carried out with no substantial improvement in behavior, the following will occur:
 - The principal, teacher and pastor will meet with the student and parents.
 - If nothing is resolved, the parents will be asked to meet with the FTE Committee.

If no change of behavior is made, the child may be expelled at this time. The FTE Committee has the final authority on expulsion.

DRESS CODE

We expect our students, as Christians, to remember that their bodies are the temples of the Holy Spirit and that therefore they should keep these bodies neat, clean, well groomed, and modestly dressed.

In an effort to help our students adopt this modest apparel and well-groomed appearance, the following items have been listed in their handbook and presented to them as items that tend to detract from this image and are unacceptable:

- unkempt, dirty, ill-groomed, unnatural colored hair or style
- any ornamentation, other than earrings, that involves body piercing
- earrings on male students
- chains
- permanent tattoos
- "Goth" style clothing

- shirts unbuttoned to the point of immodesty
- shirts resembling underwear but worn as an outer garment, such as a tank top or muscle shirt
- spaghetti dresses or tops
- sleeveless shirts (shirts must cover shoulder)
- any shirt or top that leads to a bare midriff or has a revealing neckline
- wide neckline shirts that reveal straps or undergarments
- lounge wear
- frayed or patched pants
- sagging or "slouch" jeans/pants
- skirts/shorts and outfits that are too short (see paragraph below)
- any other item or apparel inconsistent with the atmosphere of the school

Leggings or jeggings are allowed, but only with a top that follows the general rule listed below.

A **general rule** of thumb to follow when trying to determine if the length of shorts/skirts/dresses is appropriate; the bottom hem of the item should meet or exceed the reach of the fingertips when your arms are placed at your side.

Students may wear shorts during August, September and May.

Students may wear selective clothing with logos. However, the following types of logos are not allowed:

- alcohol, drugs, tobacco
- suggestive, double-meaning, cursing, vulgarities
- logos on the backside of pants

Students whose appearance is not in conformity with the above mentioned guidelines should be spoken to by any teacher who notices their appearance. If a teacher is in doubt about the appropriateness of any student's appearance, he/she should mention this to the principal.

When inappropriate clothing is worn to school, the student will have to make some changes. They will:

- Put on other clothes from their locker or school bag
- Borrow an appropriate article of clothing
- Call home to have appropriate clothes brought to school

If a teacher must speak to the same student more than three times about their clothing, parents will be notified by the teacher or the principal.

If any further occasions arise with the same student after their parents have been notified, the student may be sent home.

FIELD TRIPS

Students in every classroom take field trips during the course of the school year. It is required that those who drive for a field trip must have the appropriate number of seatbelts for each student in their vehicle. Parents should also bring car seats for those individuals that are required by current Minnesota state law.

GRADING SCALE

Grading is done uniformly by the teachers, with the following grading scale:

A+	100	B+	93-91	C+	85-83	D+	77-76
A	99-97	B	90-88	C	82-80	D	75-73
A-	96-94	B-	87-86	C-	79-78	D-	72-70

Any grade below a 70% is an "F".

Grading E (Excellent) S (Satisfactory) N (Needs improvement) U (Unsatisfactory)

1-3 Social studies and science

1-8 Music, Art, PE, Conduct, Handwriting, and Technology

An online grading system is used for grades 1 - 8. All students and parents should have access to the online grading system through passwords. Please contact the school office if there are problems with your access.

GRADE PLACEMENT

Students will be promoted in the next grade if there has been satisfactory performance. Cases of retention will be discussed with the parent before the end of the school year.

HOMEWORK

Depending on their grade level, students may have homework every day. Tests and projects in classes may also result in extra home study time. Homework is not a means in itself, but rather the unfinished portion of schoolwork used to reinforce the basic ideas of the lessons. Homework amount is based on 10 minutes per grade level (i.e., 4th grade would have 40 minutes). If the amount your child has per day is greater over a period of several weeks, please notify the teacher.

LEADERSHIP

Crown of Life is proud to offer a leadership class to students in grades 6 – 8. In this class, they will learn about themselves and their abilities while also growing in their leadership skills.

LEAVING SCHOOL DURING THE SCHOOL DAY

Permission to leave the school during the school day must be obtained from the student's teacher. A written note from the parent/guardian stating the reason for leaving is necessary. Students will not leave the building until the parent arrives to pick them up.

LIBRARY

Students have the opportunity to use the library when it is staffed by a librarian/volunteer. Each grade has a scheduled time to use the library, thus giving all an opportunity to use the facility. All books, magazines, and pamphlets must be checked out. Materials are NEVER to be taken from the library without first being checked out. The school library supports the school curriculum. All books must be returned to the library in early May so that an inventory of books can be taken.

MAKE-UP WORK

Students who are absent from any class are required to make up the assigned work from that class. The student has the number of days they were absent to make up the assigned work. If that is not possible, arrangement need to be made with the teacher before the due date of the work. School work will not be given out prior to a planned absence. No tests are to be given ahead of planned absences.

MATINS

Matins worship services are held every Friday when school is in session. Parents and visitors are welcome to worship with us.

PERSONAL TECHNOLOGY DEVICES

Students are NOT permitted to have cell phones or any other personal technology devices powered on or in use during the school day, during after school study hall, or in the car line after school. These items will be confiscated and returned to the parents. Phones are available in the school building for student use.

PRESIDENTIAL PHYSICAL FITNESS AWARD

In the spring of the school year, students have the opportunity to work for the Presidential Physical Fitness Award. This award is given based on standards of the students age and gender. They are tested in the running of the mile, pull ups, sit ups, V sit, and the shuttle run. Those that reach a certain standard are awarded a National Physical Fitness Award. By attaining an even greater standard, the students are awarded the Presidential Physical Fitness Award.

RELIGIOUS BOOKS

Hymnals are needed in grades 1-8, and Bibles are needed in grades 2-8. Students in the 7th and 8th grades will need to purchase additional religion books for Confirmation class.

REPORT CARDS

Crown of Life Lutheran School uses a 9-week (4 quarters) grading system. Report cards will be sent home the Wednesday after the end of each quarter. Parents are asked to review the report card, sign the envelope and return it promptly to the teacher. If there is a question on the report card, please arrange a meeting with the teacher to discuss any questions or concerns. Cooperation is needed to aid in the continuing progress of the child.

SCHOOL SUPPLIES

Certain items will need to be purchased for each student prior to or during the school year. The list of supplies necessary will vary each school year, and is dependent upon which grade your child is in as well as which teacher is assigned to your child. The supply list will be annually communicated to each family and will be available on the COL website.

TECHNOLOGY USE POLICY

A Technology Use form must be signed and kept on record if a student wishes to use the Crown of Life computers or chromebooks.

Properties

ALUMINUM CAN RECYCLING

Aluminum cans may be brought to school beginning in September through May for recycling. Cans will be picked up periodically. Place the bagged cans behind the school in the trailer. **DO NOT PUT IN TRASH BIN.** All money from this project is deposited into the PTN/ Pioneer treasury to be used for Crown of Life Lutheran School purposes.

ASBESTOS

Crown of Life Lutheran School continues to meet the requirements of state and federal rules concerning asbestos-containing materials in our building. Documents are available for inspection in the school office.

BUILDINGS AND GROUNDS

The appearance and physical conditions of the school grounds is a responsibility shared by all who attend Crown of Life Lutheran School. Please do your part to volunteer and help out by mowing the lawn, shoveling the snow, or painting as needed. **PLEASE HELP IN THIS EFFORT OF GOOD STEWARDSHIP.**

If school property is defaced in any way, there will be a \$10.00 fine. If the item cannot be properly repaired, the child will pay for the replacement of the item.

GUM

ABSOLUTELY NO GUM IS PERMITTED AT SCHOOL.

GYMNASIUM

Crown of Life Lutheran School has been blessed with a beautiful gymnasium. We want to make sure that families are able to enjoy this facility to its fullest extent for many years to come. We also want to keep down the high costs of maintaining the flooring in the gym. Therefore, we ask that a few guidelines be followed:

- When involved in physical activity of any kind in the gym, only NONMARKING ATHLETIC FOOTWEAR may be worn.
- Please wipe your feet before entering the gym.
- Do not adjust the thermostats.
- No stomping or pounding on the bleachers.
- Keep items that will scratch the gym floor out of the gym.
- The side basket may not be lowered without permission from a teacher.
- No drinking is allowed.
- Do not sit on the bleachers unless they are fully extended.

LOCKERS

Students in Grades 6-8 will be issued lockers (located outside of their classroom). Students in Grades 4-8 will be issued lockers for their gym clothing in the locker room.

These lockers should be regularly cleaned and maintained.

LOST AND FOUND

There is a lost and found rack in the lower hallway by the gymnasium. Any items found at school will be placed there for a reasonable length of time. After several weeks, the clothing will be donated. Lost jewelry, money and keys are brought to the office.

PLAYGROUND

The older students (5-8th grade) are instructed to give way to the younger students (Pre-K-4th grade) when they happen to be on the playground simultaneously. For the safety of the younger students' recesses are scheduled to avoid such conflicts. The students will be supervised while on the playground. The school will provide playground balls, basketballs, volleyballs, softballs, etc. If a child wishes to bring a playground item from home, please have it cleared with his/her classroom teacher first.

Additional Opportunities

ACCELERATED READER (AR)

The Accelerated Reader program is available to students in grades 3-8. Students in grades 1-2 are introduced to the program. The students choose a book from the Accelerated Reader list, read the book, and then take a computerized test about that book. Goals are set for the student to accomplish and the results are given on the report card. Testing is available only during school hours.

BAND PROGRAM

Band lessons will be offered through St. Croix Lutheran High School to grades 5 - 8. Lessons will be held during the school day and the school band will meet once a week. Lesson days will be announced prior to each school year. Payments will be made to SCLHS by the parents.

CHOIR

A school choir called Choristers is made up of volunteer students in grades 5-8. The Choristers sing for worship services and participate in the Twin Cities Fine Arts Festival.

CHURCH ATTENDANCE

Church attendance is an important part of the Christian's sanctified life, and the child of God needs to be taught and trained by word and example of its importance to spiritual growth and enlightenment. We recognize that it is only through hearing God's Word that we are able to grow in the grace and knowledge of the Lord Jesus Christ. "Faith comes from hearing the message, and the message is heard through the Word of Christ." (Romans 10:17)

It is the policy of Crown of Life Church to expect regular church attendance of congregational members who send their children to Crown of Life Lutheran School.

- Church attendance will be monitored and reported on the report card.
- At the end of each marking period, faculty will notify pastors of church attendance less than 50%.

Out of spiritual concern and Christian love, those families whose church attendance is less than 50% will be contacted by letter from the principal and encouraged in their church attendance. If the pattern of poor church attendance continues, parents will receive a call and/or personal visit from the pastor. At the end of a second marking period, the pastor will make contact with the family. by the end of the third quarter, should worship attendance not improve, the parents will be required to pay tuition for the remainder of the school year.

Eligibility for congregation subsidy may be reinstated when it is demonstrated that worship attendance minimums will be met and parents have met with the Full-Time Education Committee. The Full-time Education Committee, pastors, and faculty will note extenuating circumstances may affect church attendance (i.e. illnesses, emergencies)

COUNSELING/GUIDANCE SERVICES

Crown of Life has information available for any students or families that may need counseling guidance services. Please contact the school office if any of these services might be needed.

EXTRA-CURRICULAR ACTIVITIES

A student who publicly represents Crown of Life Lutheran School in any extra-curricular activity is an ambassador of the school. By virtue of participation, the student is publicly identified with the school and everything for which it stands. Students participating in extra-curricular activities are expected to follow the guidelines as listed in the Athletic Handbook. Students who break these guidelines may lose their right to represent the school. This will be done in consultation with the parents. Our school is a member of the "Twin Cities Lutheran Grade School Athletic League." As such, we engage with other schools in inter-school sports activities. The following sports are offered to the students in grades 5-8:

BOYS

Soccer
Basketball
Cross-Country
Track
Bowling
Frisbee Golf

GIRLS

Volleyball
Basketball
Cross-Country
Track
Bowling
Disk Golf
Cheerleading (Grades 3 - 4 only)

Students from Crown of Life Lutheran School are allowed to participate in some of the extra curricular activities (i.e. football, wrestling, track) at St. Croix Lutheran High School. However, students from Crown of Life will be given unexcused absences for school time missed.

FUND RAISING ACTIVITIES

Fund raising activities are spearheaded by the Parent Teacher Network (PTN). Please watch the bulletin board and the Raider Review for any updates regarding the latest fundraiser.

INFORMATION CLASSES

Classes regarding our church's/ school's teachings are held on a regular basis. If you are not a member of COL, you will be required to attend these 10 classes over the course of two years. We would like you to be informed of the teachings your child will hear each and every day at COL. Failure to attend these classes over a two-year period may jeopardize your child's enrollment at COL.

LEGO CLUB

Students in Grades 1-8 are welcome to participate in the Lego Club. Kindergarten students are welcome to participate with a parent present.

MISSIONS/MISSION OFFERINGS

Students have the opportunity to learn about and support mission work in the Wisconsin Evangelical Lutheran Synod through a weekly mission offering gathered during the Friday Matins devotion.

PIANO

Piano lessons are offered to COL students before and after the school day.

PIONEERS

The students in grades 1-8 are eligible to enroll in the Girl or Boy Pioneer program. Pioneers meet every other Thursday evening. The information is available during registration.

PTN

Every family with students enrolled in Crown of Life Lutheran School is automatically a member of Crown of Life Parent Teacher Network (PTN). Dues are charged and payable at final registration. This money is used to help fund activities for the students throughout the school year. The PTN hosts activities for parents and students. These activities assist the school and teachers in a variety of ways including fundraising, recruitment, and fellowship.

SINGING IN CHURCH

A singing schedule is set up at the beginning of the school year. All students are welcome to sing with their grade. Students from Crown of Life Lutheran Church are expected to participate when their class sings.

VOLUNTEERING IN THE SCHOOL

Crown of Life welcomes those that wish to volunteer. There are many areas where volunteers are needed. All volunteers that have student contact will be required to submit to a background check.

School Spirit

SPIRIT WEAR

Crown of Life spirit wear is available for purchase at various times during the school year. There is also limited stock available any time during the school year. Please check in the office for availability.

SPIRIT WEEK

In February Crown of Life celebrates school spirit during basketball tournament season. This fun filled week allows students and faculty to dress up and participate in activities that encourage comradery and school spirit. All students are encouraged to participate. The purpose is to have fun, enjoy the creativity of the students, and create a culture of mutual support.

SCHOOL SONG

Crown of Life our hats off to thee,

To our colors true we shall ever be,

Firm and strong united are we,

Rah, Rah, Rah, Rah, Rah,

Rah, Rah, Rah, Rah, Rah,

Cheer for the Red and White!

R-A-I-D-E-R-S

R-A-I-D-E-R-S

RAIDERS, RAIDERS are the best!